

**MINUTES OF THE MEETING OF SHAWBURY PARISH COUNCIL
HELD IN THE VILLAGE HALL ON TUESDAY JUNE 11TH. 2013 at
7.00pm.**

Public Session:

1. Mr. and Mrs. Sharp were in attendance, having heard that concerns had been raised about a fence they had erected at their property at 3, Pinewood Road, Shawbury. They explained the reason for the fence and the advice they had been given. Their immediate neighbours had been consulted and had not raised objections and they felt it was less obtrusive than other fences on the estate. Chairman pointed out that Members had been informed of the complaint prior to the meeting and it would be discussed under Item 6(b) on the Agenda.

2. Mr. Bailey, Chairman of the Glebe Advisory Committee, attended the meeting and up-dated Members on issues relating to the Glebe, which included the need to order a kissing gate for the entrance to the site from the Glebelands and informing the residents of the plan; applying for a grant from the LJC for the purchase of benches, picnic tables, etc. and registering an interest with the Wild Life Trust for obtaining possible sponsorship from Carillion Enterprises. Members agreed to all the requests.

Present:

Mr. D. Roberts (Chairman)

Mrs. J. Manley

Mr. J. Kennedy

Mrs. F. Medley

Mrs. G. Mathews

Mrs. M. Clarke

Mr. J. Davies

Ms. S. McIntosh

In Attendance:

Mr. S. Jones (Shropshire Councillor).

The Parish Clerk.

Two members of the public.

Mr. R. Bailey for part of the meeting.

Ms. Dani Wozencroft (a reporter from the Shropshire Star).

13/35 Apologies:

Apologies were received and accepted from Mrs. T. Howells, Mr. R. Pinches and Flt. Lt. N. Byne.

13/36 Declaration of Personal or Prejudicial Interests:

No interests were declared.

13/37 Minutes of Meeting held on May 21st. 2013:

The minutes of the meeting, having been circulated, were approved and signed by the Chairman as a true record after Item 13/32(1) was amended to read '*past chairman*'.

13/38 Matters Arising:(a) Highways (13/27(bi)):

The issues raised at the last meeting had been reported to the Highways Department – investigation and remedial action had been promised.

(b) White Gates (13/27(biii) (1)):

Clerk had reported the concerns to the Enforcement Officer but to date there had been no response.

(c) Simon's Garage (13/27(biii)):

Clerk had reported the problem to Councillor Simon Jones and he stated that he had asked a Shropshire Council Officer to take appropriate action.

(d) Burial Ground (13/29):

Members considered the proposal from Mrs. Medley that the Burial Ground regulations should be amended to allow for the removal of wreaths, flowers etc. after a reasonable time. This was agreed and the following statement would be added to the regulations:

'A representative of the Parish Council is authorised to remove wreaths and dead flowers from graves after a reasonable time'.

Members also agreed to include the following statement:

The only inscriptions on gravestones are those that are deemed acceptable to the Parish Council.

Clerk to re-write and circulate the new regulations for comment and approval and order a new sign for erection in the burial ground.

(e) Church Street (13/23(d)):

The concerns about traffic flow raised at the last meeting had been reported to Richard Ayton and he had been asked to monitor the situation. Mr. Jones reported that traffic flow was being monitored for six months but agreed that some suitable signage was required.

(f) Road Safety Issues (13/24):

Members asked for the following issue to be forwarded to Mr. David Gradwell:

Need for the development of a footpath from the bus shelter on the A53 into the White Lodge Park estate.

13/39 Minutes of Annual Parish Meeting held on May 28th. 2013

The minutes of the meeting, having been circulated were approved and signed by the Chairman as a true record.

13/40 Matters Arising

There were no matters arising.

13/41 Correspondence:

The following correspondence had been received and forwarded to Members – no issues were raised.

- (a) ALC – Information Bulletin.
- (b) Shropshire Council – Community Housing.
- (c) Joseph Masi – Shropshire Star Coverage.
- (d) Geoff Brough – changes to speed limits in Shawbury.
- (e) Neil Hope – News Item re. Community Awards.
- (f) Helen Redwood - Olympic and Paralympics' Legacy.
- (g) Shropshire Council - Temporary Prohibition of Use of Footpath.

13/42 Accounts for Payment:

It was resolved to pay the following invoices:

Mr. J. Wilson	Salary (June)	£533.04
Mr. J. Wilson	Expenses (May)	£ 95.70
Inland Revenue	Income Tax + Employers NI (June)	£136.99
Mr. T. Creber	Village work (June)	£427.00
Mr. R. Bailey	Maintenance and Inspections & materials (June)	£397.00
Mr. R. Bailey	Parish paths expenses	£94.98
Cura Technical	Maintenance agreement for photocopier 2013/2014	£226.80

13/43 Financial Statement:

A financial statement was tabled and approved.

13/44 Internal Audit Report and External Audit Return:

Documents prepared by the Clerk and the Internal Auditor were presented to Members and after due consideration were all approved. Internal Auditor to be thanked for his detailed assessment and report. Documents required for External Audit were then approved and signed by the Chairman and the Parish Clerk.

Members thanked the Clerk for the clarity and detail of his report

13/45 Exchange of Information:(a) Item for inclusion on the next agenda:

Invitation to Mrs. Sally Johnson to attend a Council meeting or provide a written update on development at the school.

(b) Issues needing urgent attention:(i) Highways:1. Speed Enforcement Signs:

Mr. Jones confirmed that the remaining 20mph signs would be erected as soon as the regulations had been approved. This should be in the next few weeks.

2. Doctor's Surgery:

Mrs. Clarke raised concerns about traffic control by the Doctors surgery and stated that staff had asked for chevrons to be painted on the road but to date they had not received a response. Councillor Jones promised to investigate but felt that there would be a charge for any possible work.

(ii) Streetlights:

1. Clerk reported that the contract had been agreed with EON and signed by both parties.
2. It was reported that the lights on the A53 had not been working for some time. Mr. Jones agreed to report this to Shropshire Council and request urgent action.

(iii) Other:1. Complaint received about fence at 3, Pinewood Road, Shawbury

After due consideration it was agreed on a unanimous vote that the Parish Council should not take any action. Clerk to advise complainant.

2. New Members were urged to take advantage of SALC training programmes, details of which had been forwarded.

3. Mrs. Clarke raised concerns about a fence in White Lodge Park which she felt was a traffic hazard. After discussion it was decided that no action was necessary at this time.

13/46 Reports from:

(a)Police:

A written report from the police had indicated that in April/May, the following had been recorded: Theft – 3; Burglaries – 3; Suspicious circumstances – 4; Domestic Incidents – 4; Car Accidents – 2.

(b) RAF Shawbury:

Mr. Kennedy informed Members that the Officer's Mess Annual Ball would be taking place on July 5th.

(c) Shropshire Council:

Mr. Jones informed members that Shropshire Council was facing savings of £60 million pounds over the next four year but that there was no indication of increased Council Tax for the next year.

13/47 Dropped Kerbs:

Mrs. Clarke reported that she had identified several locations where dropped kerbs were necessary and it was agreed that the Clerk should ask for a member of the Highways Department to accompany Mrs. Clarke on a tour of the Parish, in an effort to identify suitable locations.

13/48 River Roden - Fishing:

After due consideration it was unanimously agreed that no Council regulations should be imposed on people fishing in the River Roden passing through land leased by the Parish Council, providing that anyone over the age of twelve was in possession of the appropriate annual licence.

13/49 Planning Applications:

A. The following application was considered and no objections were raised:

PTS Skip Hire - Erection of lighting to the yard.

B. Application approved by Shropshire Council.

57, Millbrook Drive – extensions to side and rear of the property.

13/50 Committee Reports:

(a)Moat Committee:

Mr. Roberts reported that:

- Two members of the committee had resigned and there was an urgent need to recruit new members and also new volunteers.
- Mr. Brown had assured him that the English Heritage Lottery Grant application would be sent in before June 20th.

Clerk reported that:

- Discussions were on-going with English Heritage about the future funding arrangements.
- Together with Mrs. Medley and Mr. Brown attempts were being made for a work force from Stoke Heath to have supervised access the Village Hall toilet facilities for whole days, to enable them to carry out identified maintenance work.

Mr. Kennedy reported that;

- He would be having discussions with Mr. Jamie now that he had returned from holiday.

13/51 Press Matters:

A member of the press had attended the full meeting.

13/52 Date and Time of next meeting:

The next meeting will be on **July 2nd**. 2013 at 7.00pm in Shawbury Village Hall.

Approved as a true record of the Meeting.

Signed; D. Roberts (Chairman) **Date: July 2nd. 2013**